

Poowong Consolidated School



Principal:	Cate McKenzie
Business Manager:	Chloe Corry
Address:	5 Garnder Lane, Poowong, 3988
Phone:	5659 2356
Email:	poowong.cs@edumail.vic.gov.au
Website:	www.poowongcs.vic.edu.au

School Handbook

CONTENTS:

Letter to Parents.....	3
Introduction.....	4
School Community Vision.....	5
Core Values.....	5
Staffing.....	6
Term Dates	6
Sunsmart Policy.....	6
School Schedule.....	7
Late Arrival/Early Dismissals.....	7
Absences.....	7
If your child is ill while at school.....	7
School Council.....	8
School Closure Days.....	9
School Newsletter.....	9
Talking with Teachers.....	9
School Assemblies.....	9
Photographs.....	9
School Banking.....	10
Enrolment Forms.....	10
Parent Payments.....	10
Money.....	10
School Uniform.....	11
Parents Club.....	11
School Lunches.....	11
Book Club.....	12
School Library.....	12
Bringing Articles to School.....	12
Technology.....	13
You May Have Spare Time.....	13
Use of School Buildings.....	13
School Buses.....	14
Art.....	15
Music Program.....	15
Bikes & Bike Education Program.....	15
P.E & Sport.....	15
House Competition.....	15
Swimming and Water Safety Program.....	16
School Camping Program.....	16
Excursions.....	16
Lost Property.....	16
Head Lice.....	17
Immunisation.....	17
School Medical Service.....	17
Medical Exclusion Periods.....	18-20
Useful Information.....	21
Notes.....	22

AN OPEN LETTER TO PARENTS

Dear Parents,

While education is a three way partnership between the child, the school and the parents; all of whom are supported by the community. It does however, take some organising ! The aim of this booklet is to provide you with the information you need to know about the organisation and routines of our school to make of the most of your child's learning here at Poowong Consolidated School. We certainly trust that it is a happy and productive experience. Please read the information in this booklet carefully, so even if it is not your first child at Poowong, you can familiarise yourself with any changes.

If you have any questions at all please do not hesitate to ask.

Cate McKenzie
Principal

INTRODUCTION

This booklet has been produced by your School Council, Principal and Staff to help you get to know and understand your school. It is issued to all families who have children at the school. We hope this booklet will prove of value to you. Your comments or suggestions will be most welcome.



OUR SCHOOL COMMUNITY VISION

“Learning to Care, Caring to Learn”

At Poowong Consolidated School we are a learning community of students, teachers, support staff, parents and the broader community. We show respect to each other and celebrate diversity. Our students are supported and encouraged to become independent, self-motivated learners that are developing a life-long love of learning.

Our students are encouraged to develop the skills to become literate, numerate and knowledgeable in a respectful non-threatening learning environment; in which they respect each other, their teachers, parents and their community. We seek to develop a love of learning in a safe, non-judgmental environment. Every student is valued and their abilities and needs are considered and supported. We provide sequential and well structured learning opportunities, to develop core skills in all learning areas. Student curiosity is encouraged and deeper enquiry, thinking and understanding is fostered.

In our school, we strive to communicate clear goals and expectations, which enable students to take responsibility for their own learning progress. Lessons are student centered, allowing for all students to participate and gain first-hand experience. The teachers and the support staff are aware of the needs of their individual students and design lessons accordingly. We use assessment and feedback to encourage and allow the students to move forward in their learning.

In our school we have qualified teachers that have an excellent knowledge of the curriculum and deliver it with passion and enthusiasm in a supportive environment. Our teachers believe in a team approach and are involved in regular meetings, where collaborative planning and sharing of resources occurs. Teachers are committed to remaining knowledgeable about curriculum and educational theory by participating in a range of professional development. They view one another’s teaching and give constructive feedback in order to continuously improve. Both teaching and non-teaching staff are supported professionally through continuous coaching and mentoring programs that allow for reflection and improvement.

Our Core Values:

COMMUNICATION: At our school we strive for open and clear communication in a manner that is considerate of others.

We do this by: Exchanging ideas and respecting others. This helps us to feel safe, be understood, included and belong.

RELATIONSHIPS: At our school we build positive relationships between students, teachers, parents and the broader community.

We do this by: Having conversations that are relaxed, being aware of children’s needs and using give and take. This helps us to know others are approachable and trustworthy and enables us to feel comfortable and happy.

RESPECT: At Poowong Consolidated School we respect one another.

We do this by: Positive body language and eye contact, listening, promoting a calm atmosphere and valuing others. This helps us to feel important, equal, safe and to know we belong.

SENSE OF COMMUNITY: At our school we value our community and our place in it. We do this by using teamwork, interacting, being friendly and accepting of others. This enables us to listen to all opinions and have a united voice. Everyone is active in making decisions which helps us to belong, have a sense of pride and be willing to have a go.

Other Significant Factors

The school offers the following Key Learning Areas: English, Maths, Science, ICT, Technology, Health and P.E and the Arts, in a developmental sequence. The curriculum is enhanced by providing the following programs – Peer Mediation, Bike Education, Religious Education, Library, Swimming, Sport and Student Leadership programs. A high level of parent participation in all programs helps to enhance learning outcomes and reinforce community involvement.

STAFFING in 2018

*There may be some changes to staffing in 2018.

Principal	Cate McKenzie
Business Manager	Chloe Corry
Administration/HR	Veronica Edmonds
Prep	Katrina Frawley
Grade 1	Katie Jones
Grade 2	Michelle Lacanaria
Grade 3	Sebastian Hill
Grade 4	Denby Moore
Grade 5	Holly Enbom
Grade 6	Kalina Brew
Art	Silvin Brown
P.E/Health	Geoff Birnie
Integration	Kate Holder
	Lisa Beaton
Intervention	Merrin Leicester

TERM DATES 2018

Term One: 29th January, (school teachers start) 30th Students start to 29th March

Term Two: 16th April to 29th June

Term Three: 16th July to 21st September

Term Four: 8th October to 21st December

Sunsmart Policy

“No hats – no play” is the SunSmart Policy. School Green broad brimmed hats, bucket hats or legionnaire hats must be worn outside at all times during Terms 1 and 4. Sunscreen should be applied. Children without appropriate hats must remain under our shed veranda at recess and lunchtime. This Sunsmart Policy also applies to Physical Education, Sport and other outdoor activities.



School Schedule

8:45am	Arrival of students (Supervision commences)
9.00 - 11.00am	Learning session
11.00 – 11.30 am	Recess
11.30- 12.20 pm	Learning Session
12:20 – 12:30	Optional Fruit Break
12.30 – 1.30 pm	Learning Session
1.30- 1.40 pm	Lunch Eating in Classrooms
1.40 – 2.30 pm	Recess
2.30- 3.30 pm	Learning Session
3.30pm	End of day dismissal



Late Arrival/Early Dismissal

Please help your child to arrive at school on time (8.45 am). Lateness is upsetting for the child, for the teacher and the whole class, and valuable learning time is lost. If your child is late to school or has an appointment and needs to leave early parents are required to sign the child in and out at the office. This is to ensure the safety of every child. Staff continue supervision and mark bus rolls until 3.40pm. If you are running late, please contact the office.

Absences

If your child is away for any reason we ask that you call the office on this day, or alternatively, send an absence note to the office upon arriving back at school. If the absence is prolonged the school must be notified as soon as possible. If any child is absent for two or more days without notification, the Principal or Office Staff will contact the parents. In this way the child's whereabouts are known as a safety factor and compliance with the laws regarding attendance is assured. **Long term or regular unexplained absences can be referred to the Department of Human Services.**

IT'S NOT OKAY TO BE AWAY!

IT'S NOT OKAY TO BE LATE!

If Your Child Is Ill While At School

If your child is ill at school he or she is usually cared for in the sick bay and kept under observation. In the cases where the child appears to be seriously ill parents are contacted to collect their child. It is the policy of the school not to give children unauthorized medication. If any child is under medication parents must hand the medication into the office with any necessary instructions.

Please do not send children to school who are ill. We do not have the facilities to adequately care for them. Please err on the side of caution in this matter.

OUR SCHOOL COUNCIL 2017

President	Karyn Hill	5659 2309
V. President	Royce Nieuwerth	5659 2140
Secretary	Kate Holder	5659 2356
Treasurer	Melanie Wallace	5627 5668
	Kelli Olsen	5659 7228
	Brad McIntosh	5659 7244
	Michael Kendall	5659 0203
	Caroline Wilson	0405 574 048
	Brock Churchill	0419 018 670
	Jane Adams	0400 203 901
DEET Rep	Katrina Frawley	
	Holly Enbom	
	Kate Holder	
Principal	Cate McKenzie	

The Council is elected to assist in the organisation and administration of the day to day affairs of the school. The Council is composed of 9 parent members and 4 D.E.E.C.D. members. If parents have any matter they wish to put to the Council or are seeking information, they should contact any School Council member.

A School Council's role is to:

- work with the Principal and staff in shaping the educational policies of the school.
- see that the buildings and grounds are kept in a good state of repair.
- suggest improvements/extensions to buildings and grounds.
- provide for cleaning and sanitation.
- oversee our annual financial budget of proposed expenditure.
- oversee financial accounts and receipts.
- conduct a public meeting each year.
- have all its records at the school.
- be the employer of any employees at the school for casual replacement staff.
- stimulate interest in the school.

School Council meetings are held on the first Wednesday every month during school terms at 7.00 pm.

School Closure Days

Each year the school may be closed on some school days. At present, schools are permitted only 2 days per year - one of these days is a state wide day and the other is for the school to choose for the purpose of:

- Staff Professional Development
- Curriculum Development and Review Report Preparation
- Planning

The program of school closure days is approved by School Council and is announced in the newsletter.

School Newsletter

Each week on Friday a newsletter is published for the information of parents and community members. The newsletter is available for any community notices. It would be appreciated if such notices were handed in at the office by 9.30 am. on Thursday morning. The newsletter is sent to families via our Skoolbag app, which is free and can be downloaded from the apps store or google play. Please take the time to read our weekly newsletter as it is an important way of sharing information.

Talking with the Teachers

Parents who wish to discuss matters with the Principal or staff are most welcome to do so. Often problems can be quickly overcome by bringing them out in the open. If you have any concerns about your child or our school please don't hesitate to talk to your child's teacher or the Principal. Ideally we encourage you to make an after school appointment time so as not to disrupt class time. It is very difficult to address a problem if we have not been made aware of it, so even if you think it is only a minor issue please let us know before it develops into something larger.

School Assemblies

Each school day commences at 9.00am and on Friday there is an assembly. On Fridays, the assembly focuses on the National Anthem, birthday announcements, class presentations and a celebration and share time of achievements. Assemblies are presented under the direction of the Student Leadership Team. Parents are most welcome and encouraged to attend. Special Assemblies are held at other times to celebrate Special Weeks/Events, such as Book Week and important ceremonies such as Anzac Day. Assemblies begin at 3pm on a Friday during term.

Photographs

We celebrate the efforts of our students by mentioning their participation in school events and their achievements in our school newsletter. Photographs of the students are often included. We also use photographs of students in our school publications, along with examples of their work. Photographs of students are on our school network. This site is protected and can only be accessed by school students and staff. We invite local press to many school events and they are expected to comply with school policy requirements on the publication of photographs of students. At present we only use first name and year of the student with the exception of presentation of badges to our student Leadership Team. Parents can give permission to use full names and student photos on public documents and on our website. On enrolment, parents are asked to sign a form to give permission for their children's photographs to be used in this manner.

School Banking

Bank day is every Wednesday at 9am. On enrolment each child will receive a new account form from the Bendigo Bank. Bank books and money are to be given to the office staff each Tuesday afternoon (preferably) or Wednesday mornings.

Enrolment Forms

On enrolment, parents supply us with confidential information about their child on our CONFIDENTIAL STUDENT ENROLMENT FORM. A copy of your child's Birth Certificate and Immunisation Certificate are a legal requirement which must be handed in with your child's enrolment forms.

Parents should notify the school of any change of address, phone number or any other relevant information. **The safety of your child can depend on this information being accurate in case of an emergency, so please keep it up to date.**

Parent Payments

School contributions are used to provide requisites; such as books and stationery needed throughout the year as well as equipment for specialist programs such as physical education, art, movie-making and music. We also give all students access to Arts productions during the year, a variety of guest speakers and workshops as well as subsidising sporting and cultural excursions. The requisites for 2018 will be \$90 for each child per year and can be paid in full at the start of the year. Book packs must also be purchased at the beginning of each school year. The book pack charge for 201 will be \$100.00 per child. Total cost will be \$ 190.00 per child for requisites and book pack.

Money

Any money that needs to be sent to school for Book Club, Sport, Excursions, Camps etc. should be placed in an envelope (sealed tightly at the edges so that coins do not fall out) with child's name, class name and for what reason the money has been sent ie. Book Club/Camp/Sport etc.

Cheques are to be made payable to Poowong Consolidated School.

Alternatively, parents can make any necessary direct deposit payments to the school.

School Bank details are as follows:

Poowong Consolidated School Council Official Account.

BSB: 633 000

Account Number: 141245850

Bendigo Bank

Please ensure relevant reference is left for each payment, e.g. 'J.Smith - Camp Payment.'

School Uniform

School uniform is compulsory and we ask all parents to dress children in this uniform. School uniform can be purchased from Beleza uniforms

- Navy Blue and Green School Shirt
- Navy Blue and Green School Bomber Jacket/ Jumper
- Navy Blue shorts/track pants/skort
- Checked winter pinafore or school Dress
- Black School shoes or runners
- Navy Blue sunsmart broadbrimmed hat
- School bags are recommended

Please confine jewellery to watches, ear studs or sleepers if children have pierced ears.

During the warmer weather children are required to wear a hat outdoors in term 1 and 4. School uniform policy requires a green broad brimmed or bucket hat.

Clearly label your child's clothes and other property. A lost property box is located at the school, near the office.

Parents' Club

The school is extremely fortunate to have an active and energetic Parents' Club. Their efforts over the years have provided a considerable amount of equipment for the school. During the year they run various functions to raise money and it is sincerely hoped that all parents give support to these efforts. All parents of children at the school, past or present, or any other interested community members can join the Parents' Club. The meetings are held every month at the school with the Annual Meeting being held at the beginning of the school year.

Meeting dates and times are published in the school newsletter prior to the meeting.

During the year, lunches are provided at a reasonable cost. These lunches are prepared each Monday by members of our Parents' Club (duty rosters, involving as many parents as possible, are drawn up to help prepare these lunches). If you can't make it to meetings, volunteers are always needed for a variety of roles around the school.

It is hoped that parents support this activity by allowing their children to buy their lunch at school.

School Lunches

MONDAY Parent club- Menu can be found in the school newsletter

FRIDAY Milk Bar Lunches – ask at office for a menu.



Procedure: Parents are asked to write their child's name, grade and lunch order on a paper bag or in the pre-purchased lunch wallets available from Parents' Club. The correct money is to be wrapped in gladwrap (health requirement) and placed inside the order bag. This is handed to the teacher/or placed in the lunch order tub in the classroom.

It is school policy that children do not bring lollies or soft drink to school.

Book Club



The aim of these book clubs is to encourage the enjoyment of reading amongst children and young people, through books that appeal to their interests at each stage of their development. Ashton Scholastic Book Clubs operate exclusively through the schools. There is no membership fee and absolutely no obligation whatsoever, either on the school or on individual members to make a purchase. Clubs' order forms are sent out twice a term and give a descriptive preview of each book. **Forms should be returned to school by the given date with the exact amount of money in a sealed envelope with the child's name and grade on it or parents can order online using LOOP. Just go to www.scholastic.com.au/LOOP**

The Club has been a wonderful success in this school with the children gaining considerable pleasure from the books available. To help develop this pleasurable activity, we hope parents continue to support the purchase of such books.

School Library

Each grade in the school has a library session each week. Library lessons include appreciation of all areas of literature and learning library skills eg. how to use the computer catalogue, dictionaries, encyclopedias and indexes. It is hoped that by the time the children complete grade 6, they are totally independent in library use.

All children are encouraged to use the library, and Preps are encouraged to borrow as soon as they have settled into the school routine. It is hoped that parents share with children the books they have borrowed and encourage them to take care of these books. Each Prep child will be given a library bag to be used when borrowing. We would like all parents to encourage their children to use these bags or to provide a plastic bag to protect our books.

Bringing Articles to School

Quite often teachers ask children to bring along articles or equipment to school. We hope parents support this and show interest towards their child's education. We realise that sometimes it may not be possible to supply things, but please encourage your child to participate by helping out as often as possible.

Since the school is fortunate enough to have an Art Room, there are often requests to bring along various pieces of cloth, wood, plastics etc. which may be of benefit in art activities.

Technology

Our school has a fully integrated network of computers for use by children. Each classroom has an interactive whiteboard. We have desktop computers, laptops, netbooks and tablet devices available for learning. Our School is currently being accredited as an eSmart school, which is a nationally accredited program for 'safe use' of technology. Computers are used in each classroom and all are connected to the internet.

You May Have Spare Time?



If you would like to help out at school, staff will certainly value your support. In the library, books are in continual need of repair and new books have to be covered. Many parents love to become involved in classroom programs: listening to children read, taking small activity groups, or helping with sports programs. We also encourage our families to help us take care of our vegetable and flower garden beds and to support us in our working bees.

Use of School Buildings

The school is available for use by community groups or organizations, who have their own public liability insurance. Rooms and / or grounds must be returned to their original state and left tidy and clean. If any group wishes to use the school for any reason please contact the office. Approval for the use of school property will then be sought from the School Council and an appropriate agreement signed by the organization concerned. There will be an undertaking to pay for the cost of any damage that may be done to our school.

Children Using School Buses

When children begin school, it is the responsibility of the parents to organise bus travel with the school. The annual bus route is determined by Departmental regulations. Any problems relating to bus travel will be dealt with following discussion with the Principal and the appropriate bus driver.

At the end of the day if a child misses the bus the parents will be notified to arrange a pick up – normally at the Office/Reception. If for any reason a child's parent/guardian is not at the bus stop to collect their child from the bus, the child will be taken back to the bus driver's depot where alternative pick-up arrangements will be made. Parents will be advised of this situation with a phone call. The bus system is organised for the convenience of children and parents. Bus travel should be a happy and safe experience for all, from the youngest child to the driver. All children travelling on buses are expected to behave according to the standards set by the school and the bus drivers. For reasons of safety and courtesy, it is important that children behave well at all times. To make this so, it is necessary that everyone behaves with care, cooperation and thoughtfulness.

Families must contact the office no later than 2.00pm to make changes to your child's usual bus routine e.g. not on bus, alternative bus stop etc.

Bus travellers are asked to be at their bus pick-up zone 5 minutes prior to their pick-up time.

The bus owners are:

G. L. Cecil and Sons 5659 2217 - Mt. Lyall Run
Mobile No. 0409 225 050

Westernport Bus Lines 5997 2211- Strzelecki Run
Mobile No. 0428 863 502



Art

Poowong Consolidated School is fortunate to have a large, well equipped Art Room. Art plays an important part in children's development as they learn appropriate skills, discover and invent with materials and make decisions in a practical way. Students are taught drawing and mask making, painting, construction, collage, modelling, printing, threads and textiles and art appreciation.

Performing Arts

We have developed an extensive sequential Performing Arts from Year Prep to 6. The program involves bi annual production/performance. Children are able to gain an understanding of the role that music plays in our society and in other cultures of the world.

Bikes & Bike Education Program

Students in grades 3-6 take part in a series of practical sessions related to bike riding skills and theory. The program aims to improve the children's understanding of bike mechanics, their riding skills, and an appreciation of bikes, traffic safety and its regulations. In addition, bike riding is promoted as a healthy pastime and a Bike Hike is included in the program. At this age level, children are beginning to develop peripheral vision – the ability to see the extremes of their fields of vision- and are only now becoming aware of other traffic approaching them from the side or behind. For this safety reason, children are discouraged from riding bikes to school until the age of 9 years. It is the responsibility of parents to make sure that their child's bike is **ROADWORTHY** and that the rider wears a safety approved helmet at all times. Bikes are locked in the shelter shed each night during this program.

Physical Education and Sport

Students from Years Prep – 6 participate in a comprehensive physical education program which includes dance, fundamental motor skills, PMP (Perceptual Motor Program), ball handling skills, games, athletics, fitness, water safety and swimming. Appropriate dress should be worn each day to allow your child's full participation in the program. For the safety of all students we require the wearing of suitable footwear for various activities. A whole school fitness program is run for 15 minutes at the start of each morning. The children rotate through a range of activities including fitness track, relays, boundary runs, skipping, obstacle course and many more. These are led by our Grade 6 team of students and is coordinated by our Physical Education teacher.

House Competition

Upon enrolment, each child is placed in a House. There is friendly rivalry to be the winning house in various competition. Year 6 students apply for positions as House Captains and are selected following an interview process. It is their responsibility to co-ordinate the House's efforts and team members. Our aim is to encourage co-operation and team spirit. A t-shirt in house colours is required for Athletic Sports.

Swimming And Water Safety Program

An intensive swimming and water awareness program is held each year at the local outdoor swimming pool for students in Years Prep -6, commencing Term 1. Students in grade 3-6 have the opportunity to compete in the House Swimming Sports and Interschool Swimming Sports held in Term 1.



School Camping Program

A camping program runs for all classes following the developmental sequence listed below.

- Year Prep Activity evening
- Year 1 Activity evening
- Year 2 Sleepover at school
- Year 3/4 2 night, 3 days –alternating years & venues
- Year 5/6 3 to 4 nights – alternating years & venues

The program concentrates on environmental awareness, outdoor education, civics and citizenship, safety and social interaction. It is an integral part of the school curriculum.

Excursions

Experiences outside of the school are a valuable way of supporting the curriculum at school. Children attend excursions in support of the curriculum according to the policy of the school council. For all excursions (other than local excursions- see below) children will require a permission form to be signed by their parent and the appropriate payment to be sent to school a set number of days before the excursion is scheduled. In the case of local excursions where students are walking to and from local destinations one generic excursion form is signed at the beginning of the year to cover that year. Parents will still be notified of these local excursions with a note.

Lost Property

Children often misplace things and think they have been lost or stolen. Many of these items end up in lost property, all of which is kept in a basket near the Office. If your child has lost something they should go to the Office to look through the lost property. Please don't go looking amongst other children's belongings. Encourage your children to be responsible for their own belongings.

ALL CLOTHING IS TO BE CLEARLY NAMED - these items are usually returned to the rightful owner as soon as possible.

Head Lice

Whilst head lice are not a disease, they are highly contagious. The school has a Lice Elimination lice or eggs. Lotion is available from the Chemist. **Children with active head lice are not permitted at school.** Parents are advised to keep their child(ren) home while treating them and they should only return when their hair is clear. We ask parents to inform the school if your child has head lice. **Confidentiality is assured.** On occasions a school wide inspection will take place in an effort to help reduce the incidence of those annoying outbreaks.

Immunisation

Upon enrolment, pupils must have an immunisation certificate from the Australian Childhood Immunisation Register. If no certificate is provided, whenever Mumps, Measles, Poliomyelitis or Diphtheria is detected at the school, unimmunised children would need be excluded. If you have not automatically received a certificate in the mail please call ACIR on 1800 653 809.

School Medical Service

This is a free service available to Prep children. Other children can be referred by parents or teachers. A School Nurse tests the children for vision and hearing problems. The School Nurse Program is available for all Prep students. A pack will be sent home to be filled in early in the 2019 school year.

MINIMUM PERIOD OF EXCLUSION FROM SCHOOLS AND CHILDREN'S SERVICES CENTRES FOR INFECTIOUS DISEASES CASES AND CONTACTS

In this Schedule "**medical certificate**" means a certificate of a registered medical practitioner.

1. Conditions	2. Exclusion of cases	3. Exclusion of contacts
Amoebiasis (Entamoeba histolytica)	Exclude until diarrhoea has ceased	Not excluded
Campylobacter	Exclude until diarrhoea has ceased.	Not excluded
Chicken pox	Exclude until fully recovered or for at least 5 days after the eruption first appears. Note that some remaining scabs are not a reason for continued exclusion	Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded
Conjunctivitis	Exclude until discharge from eyes has ceased	Not excluded
Cytomegalovirus Infection	Exclusion not necessary	Not excluded
Diarrhoea	Exclude until diarrhoea has ceased or until medical certificate of recovery is produced.	Not excluded
Diphtheria	Exclude until medical certificate of recovery is received following at least two negative throat swabs, the first not less than 24 hours after finishing a course of antibiotics and the other 48 hours later.	Exclude family/household contacts until cleared to return by the Secretary
Glandular fever (mononucleosis)	Exclusion is not necessary	Not excluded
Hand, Foot and Mouth disease	Until all blisters have dried.	Not excluded
Haemophilus type b (Hib)	Exclude until medical certificate of recovery is received.	Not excluded
Hepatitis A	Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness.	Not excluded
Hepatitis B	Exclusion is not necessary	Not excluded
Hepatitis C	Exclusion is not necessary	Not excluded

Herpes ("cold sores")	Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing, where possible.	Not excluded
Hookworm	Exclusion is not necessary	Not excluded
Human immunodeficiency virus infection (HIV/AIDS virus)	Exclusion is not necessary unless the child has a secondary infection.	Not excluded
Impetigo	Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing.	Not excluded
Influenza and influenza like illnesses	Exclude until well	Not excluded
Leprosy	Exclude until approval to return has been given by the Secretary.	Not excluded
Measles	Exclude for at least 4 days after onset of rash	Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of their first contact with the first case they may return to school.
Meningitis (bacteria)	Exclude until well	Not excluded
Meningococcal infection	Exclude until adequate carrier eradication therapy has been completed.	Not excluded if receiving carrier eradication therapy
Molluscum contagiosum	Exclusion not necessary	Not excluded
Mumps	Exclude for 9 days or until swelling goes down (whichever is sooner)	Not excluded
Parvovirus (erythema infectiosum fifth disease)	Exclusion not necessary	Not excluded

Poliomyelitis	Exclude for at least 14 days from onset. Re-admit after receiving medical certificate of recovery.	Not excluded
Ringworm, scabies, pediculosis (head lice)	Re-admit the day after appropriate treatment has commenced.	Not excluded
Rubella (german measles)	Exclude until fully recovered or for at least four days after the onset of rash.	Not excluded
Salmonella, Shigella	Exclude until diarrhoea ceases.	Not excluded
Severe Acute Respiratory Syndrome (SARS)	Exclude until medical certificate of recovery is produced	Not excluded unless considered necessary by the Secretary
Streptococcal infection (including scarlet fever)	Exclude until the child has received antibiotic treatment for at least 24 hours and the child feels well.	Not excluded
Trachoma	Re-admit the day after appropriate treatment has commenced.	Not excluded
Tuberculosis	Exclude until receipt of a medical certificate from the treating physician stating that the child is not considered to be infectious.	Not excluded
Typhoid fever (including paratyphoid fever)	Exclude until approval to return has been given by the Secretary	Not excluded unless considered necessary by the Secretary
Verotoxin producing <i>Escherichia coli</i> (VTEC)	Exclude if required by the Secretary and only for the period specified by the Secretary.	Not excluded
Whooping cough	Exclude the child for 5 days after starting antibiotic treatment	Exclude unimmunised household contacts aged less than 7 years and close child care contacts for 14 days after the last exposure to infection or until they have taken 5 days of a 10 day course of antibiotics

USEFUL INFORMATION

We trust that the information provided in this book is useful to you. If you have any suggestions for improvement or for additional information please contact the Office. We hope that you enjoy your association with Poowong Consolidated School.

NOTES